

CRANLEIGH, SURREY GU6 8T Tel: +44 (0)1483 276726 www.afcenergy.com

Dear Shareholder

## Arrangements for the Annual General Meeting ("AGM") -COVID-19 Outbreak

Referencing the Company's statement on 19 March 2020 "COVID-19 – Update", the Board has been considering how best to deal with the potential impact of the COVID-19 outbreak on arrangements for our upcoming AGM. These arrangements may evolve and we will keep shareholders updated via our website: https://www.afcenergy.com.

We are required by law to hold an AGM. However, following consultation with advisors, we have decided that we will only deal with the business we are required to deal with at the AGM and as a result, unless Government advice on social gatherings changes prior to the meeting, there will be no investor presentation following the formal resolutions.

With existing AFC Energy staff members and contractors already taking precautions to mitigate against the risk and impact of the COVID-19 outbreak, we would strongly encourage shareholders to consider public health advice when deciding whether to attend this year's AGM. We would prefer that rather than attending in person, shareholders submit their votes by proxy. If circumstances improve and you have submitted a proxy, you would be most welcome to attend the meeting. However, submitting a proxy means you know that your vote will be counted.

We always welcome questions from our shareholders at the AGM but this year, we would rather shareholders submit their questions to the Board before the AGM so we can ensure your questions are responded to, if not in person, through other means in the short term.

You can submit questions up until 5pm on 20 April 2020 in the following ways:

- 1. By email: send your questions to info@afcenergy.com
- 2. **By post**: send your questions to AFC Energy PLC, Unit 71.4 Dunsfold Park, Stovolds Hill, Cranleigh, Surrey GU6 8TB.

Knowing how valued the Investor Presentation is to many of our shareholders, we are aiming to reschedule the presentation as soon as Government advice permits.

So far as AFC Energy PLC is concerned, Directors currently intend to attend the AGM in person unless there has been a significant worsening of the current situation or individual circumstances dictate otherwise. Our AGM is likely, therefore, to comprise only the formal part of the meeting.

Results of voting on the Resolutions will be uploaded onto the Company's website in the usual manner.

I hope you appreciate the reasons behind these changes which we are making in the best interest of our shareholders, employees and other stakeholders.

Yours sincerely

John Rennocks Chairman 27 March 2020